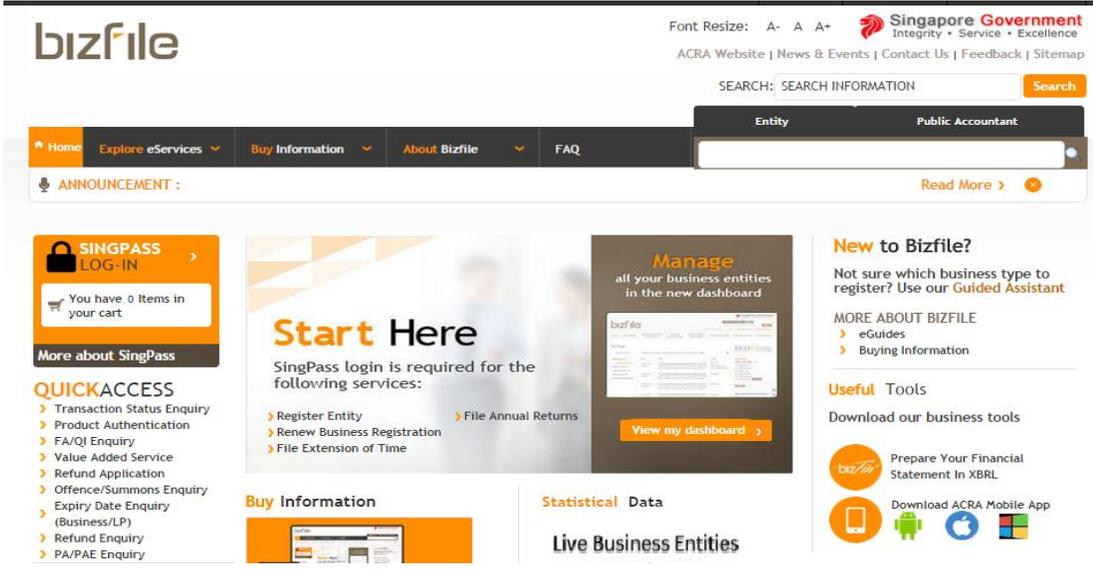
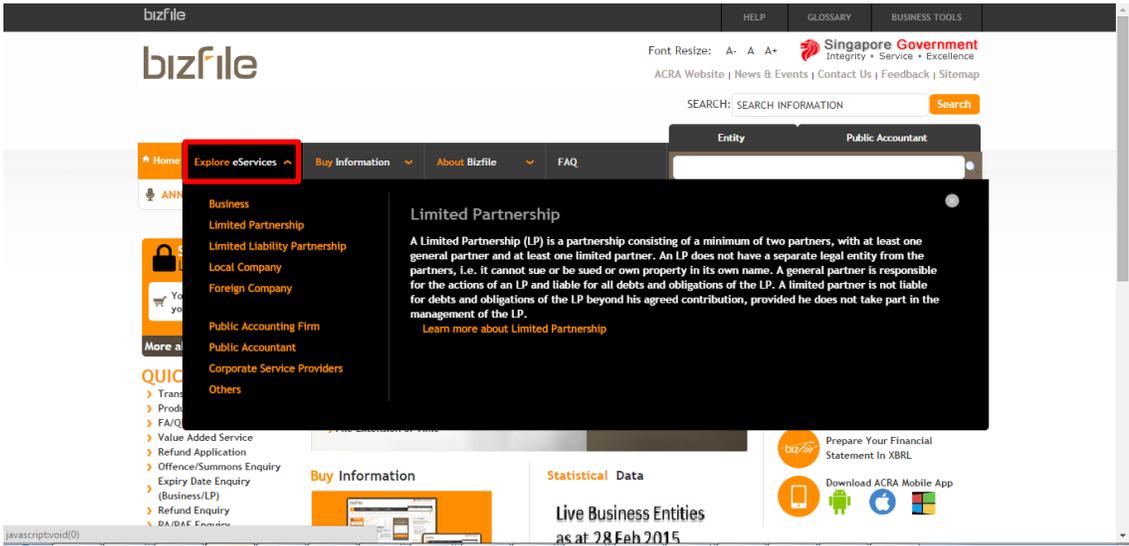
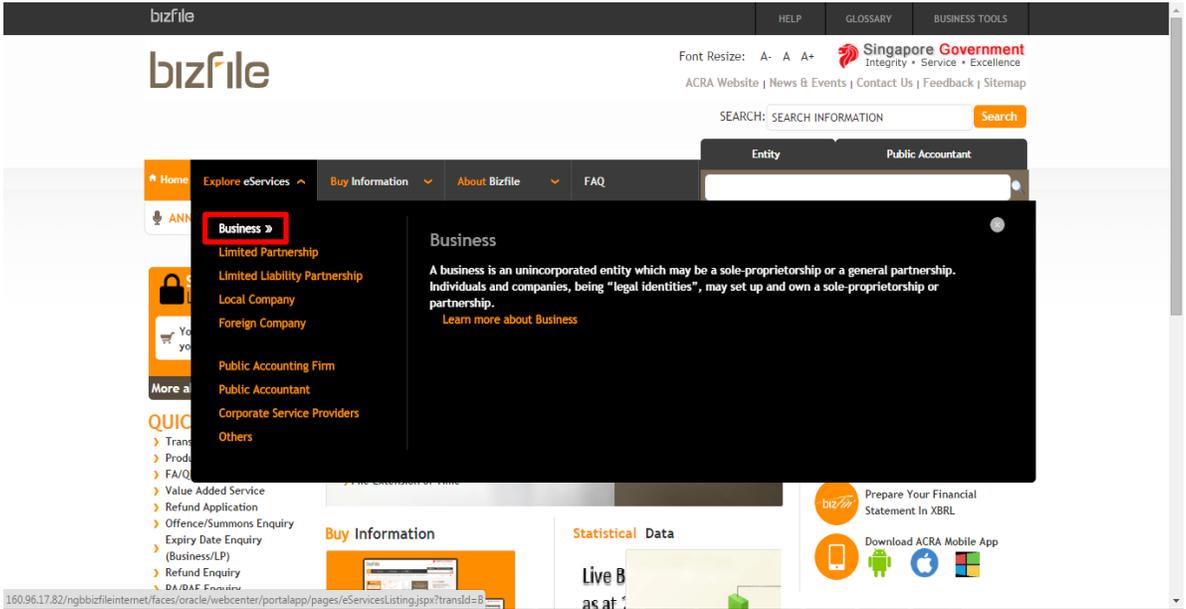
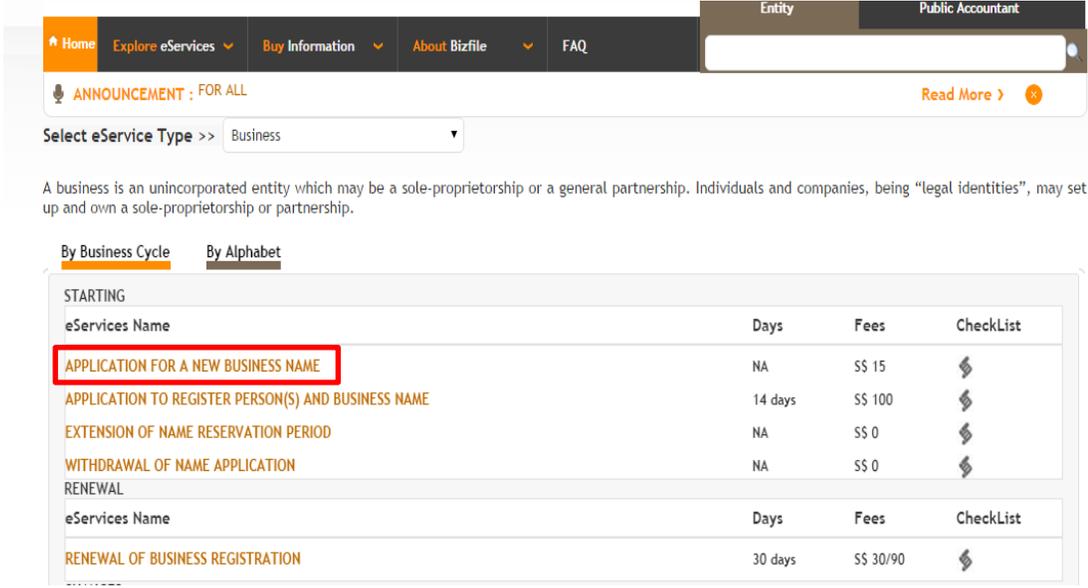
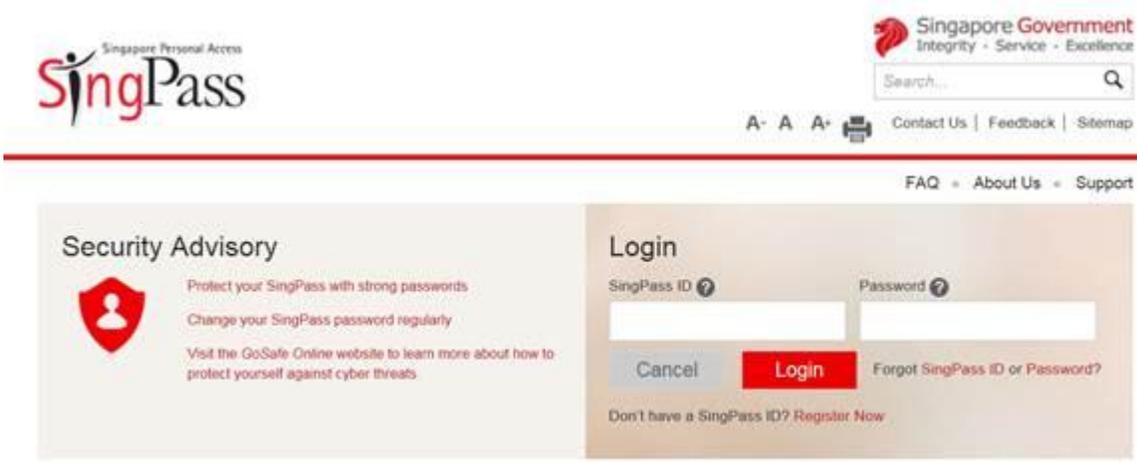
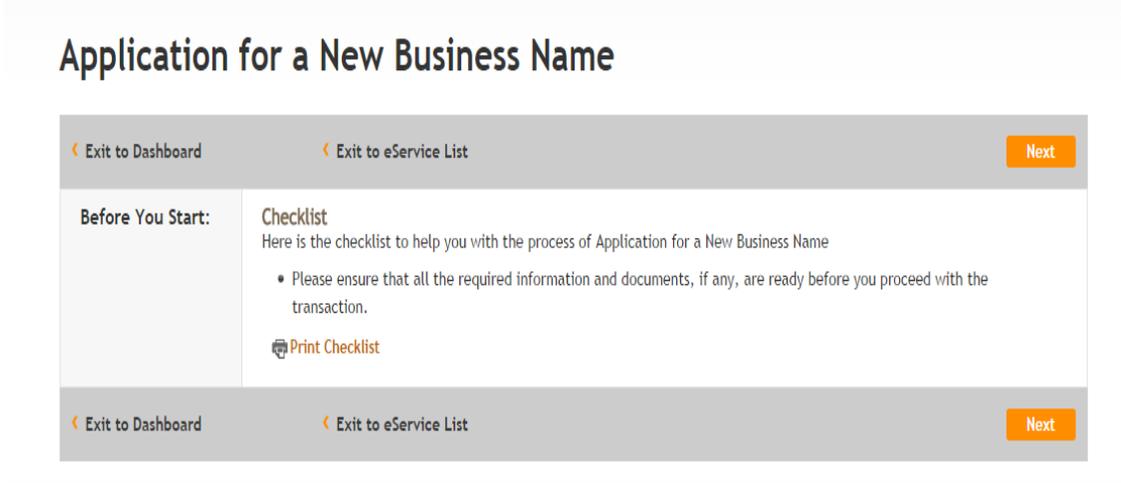
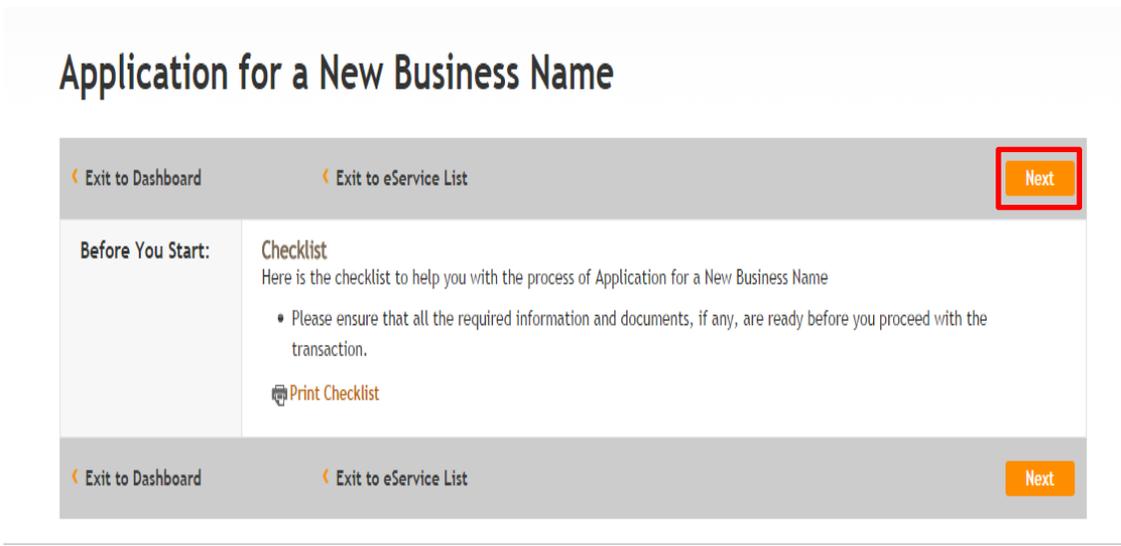


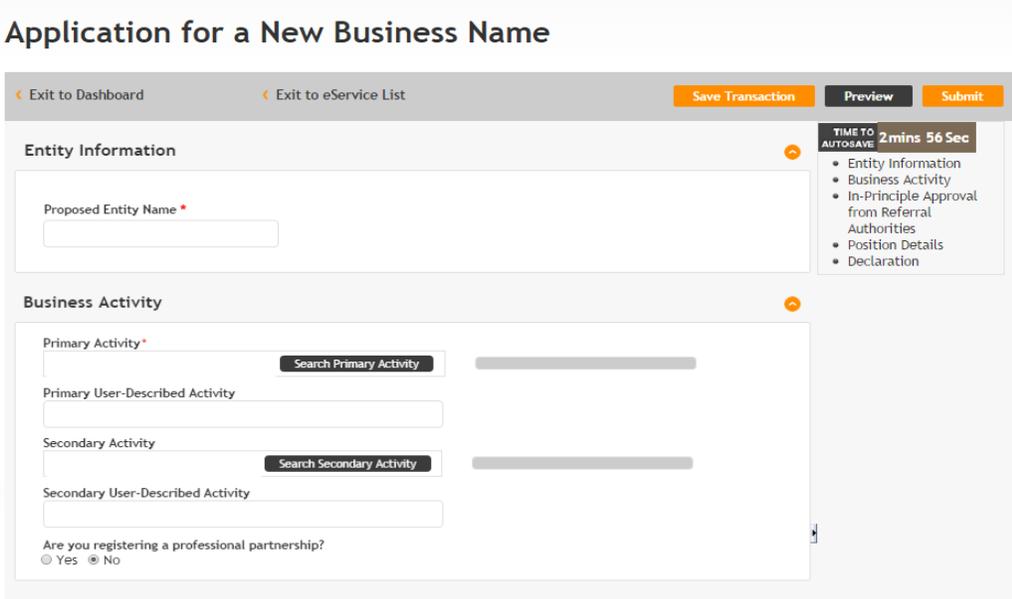
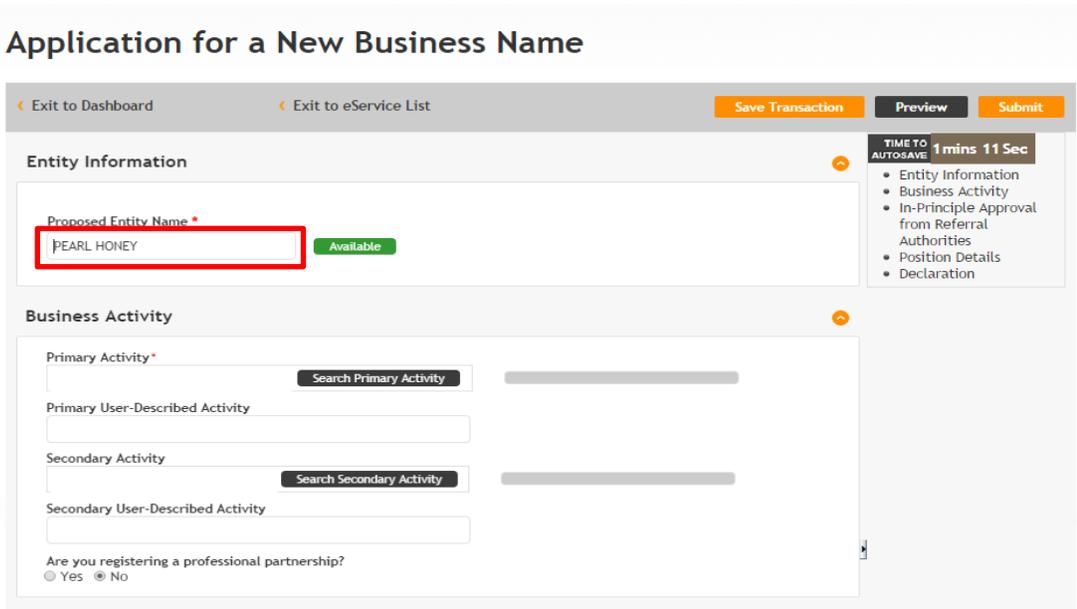
# Step by Step Guide for Application for a New Business Name

Steps	Descriptions
1.	<p>Login to <a href="http://www.bizfile.gov.sg">www.bizfile.gov.sg</a></p> 
2.	<p>Click on 'Explore eServices'</p> 

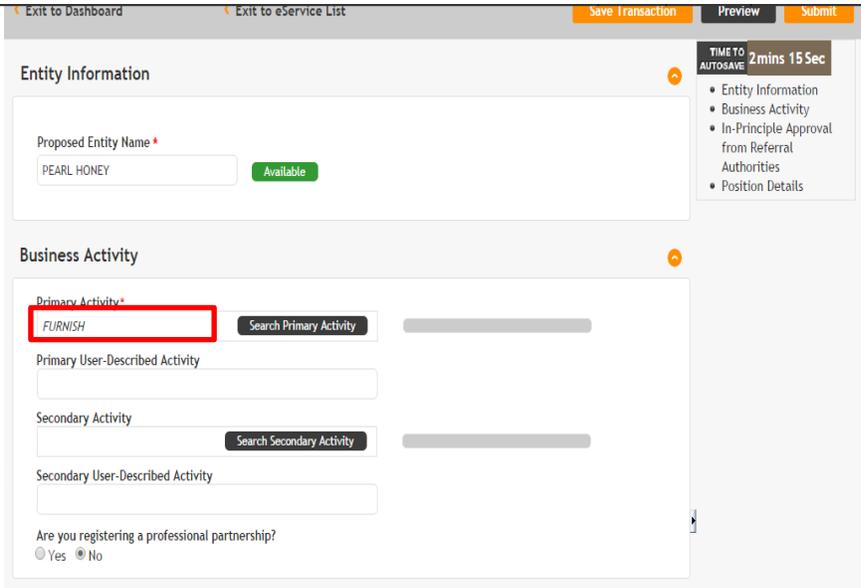
Steps	Descriptions
3.	<p>Click on 'Business'.</p>  <p>The screenshot shows the bizfile website interface. At the top, there is a navigation bar with 'bizfile' logo, 'HELP', 'GLOSSARY', and 'BUSINESS TOOLS'. Below this is a search bar and a 'Singapore Government' logo. The main navigation menu includes 'Home', 'Explore eServices', 'Buy Information', 'About Bizfile', and 'FAQ'. The 'Explore eServices' dropdown menu is open, and the 'Business' option is highlighted with a red box. A tooltip for 'Business' is displayed, providing a definition: 'A business is an unincorporated entity which may be a sole-proprietorship or a general partnership. Individuals and companies, being "legal identities", may set up and own a sole-proprietorship or partnership. Learn more about Business'. Other menu items in the dropdown include Limited Partnership, Limited Liability Partnership, Local Company, Foreign Company, Public Accounting Firm, Public Accountant, Corporate Service Providers, and Others.</p>
4.	<p>Alternatively click on 'Business' via eServices</p>  <p>The screenshot shows a different view of the bizfile website. It features a 'See All &gt;' link and a 'Learn More About Buy Information &gt;' link. Below these are three main sections: 'Explore eServices', 'Buy Information', and 'About Bizfile'. Under 'Explore eServices', the 'Business' option is highlighted with a red box. The 'Buy Information' section lists 'Instant Information', 'Package Information', and 'iShop Membership'. The 'About Bizfile' section lists 'About Bizfile', 'BIZFINX', 'Download ACRA Mobile App', 'Guided Assistant', and 'eService Guides'. On the right side, there is a 'Need Assistance?' section with the 'askACRA' logo and social media icons for Facebook and Twitter.</p>

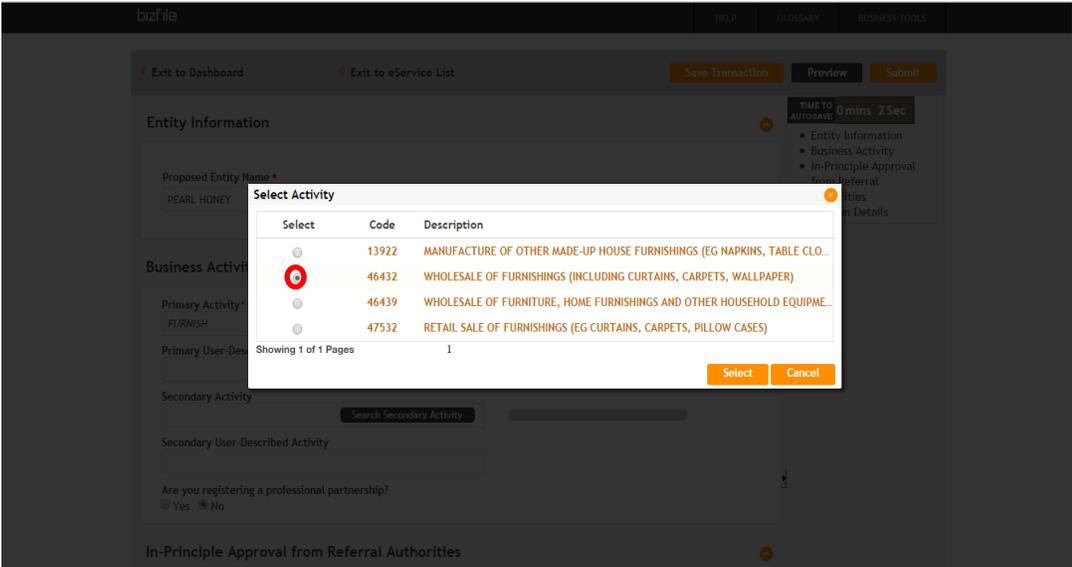
Steps	Descriptions																				
5.	<p>Click on 'Application for a New Business Name'.</p>  <p>The screenshot shows the Bizfile website interface. At the top, there is a navigation bar with 'Home', 'Explore eServices', 'Buy Information', 'About Bizfile', and 'FAQ'. Below this is a search bar and an announcement banner. A dropdown menu for 'Select eService Type' is set to 'Business'. A descriptive paragraph follows, explaining that a business is an unincorporated entity. Below the text are two tabs: 'By Business Cycle' (selected) and 'By Alphabet'. A table lists various eServices, with 'APPLICATION FOR A NEW BUSINESS NAME' highlighted in a red box. The table also shows 'APPLICATION TO REGISTER PERSON(S) AND BUSINESS NAME', 'EXTENSION OF NAME RESERVATION PERIOD', 'WITHDRAWAL OF NAME APPLICATION', and 'RENEWAL OF BUSINESS REGISTRATION'.</p> <table border="1"> <thead> <tr> <th>eServices Name</th> <th>Days</th> <th>Fees</th> <th>CheckList</th> </tr> </thead> <tbody> <tr> <td>APPLICATION FOR A NEW BUSINESS NAME</td> <td>NA</td> <td>SS 15</td> <td>📄</td> </tr> <tr> <td>APPLICATION TO REGISTER PERSON(S) AND BUSINESS NAME</td> <td>14 days</td> <td>SS 100</td> <td>📄</td> </tr> <tr> <td>EXTENSION OF NAME RESERVATION PERIOD</td> <td>NA</td> <td>SS 0</td> <td>📄</td> </tr> <tr> <td>WITHDRAWAL OF NAME APPLICATION</td> <td>NA</td> <td>SS 0</td> <td>📄</td> </tr> </tbody> </table>	eServices Name	Days	Fees	CheckList	APPLICATION FOR A NEW BUSINESS NAME	NA	SS 15	📄	APPLICATION TO REGISTER PERSON(S) AND BUSINESS NAME	14 days	SS 100	📄	EXTENSION OF NAME RESERVATION PERIOD	NA	SS 0	📄	WITHDRAWAL OF NAME APPLICATION	NA	SS 0	📄
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WITHDRAWAL OF NAME APPLICATION	NA	SS 0	📄																		
6.	<p>Enter the SingPass ID and Password. Click on 'Login'.</p>  <p>The screenshot shows the SingPass login page. At the top left is the SingPass logo with the tagline 'Singapore Personal Access'. At the top right is the Singapore Government logo with the tagline 'Integrity · Service · Excellence'. Below the logos is a search bar and navigation links for 'Contact Us', 'Feedback', and 'Sitemap'. A horizontal line separates the header from the main content. On the left, there is a 'Security Advisory' section with a red shield icon and text advising users to use strong passwords and change them regularly. On the right, there is a 'Login' section with input fields for 'SingPass ID' and 'Password', a 'Cancel' button, a red 'Login' button, and a link for 'Forgot SingPass ID or Password?'. At the bottom of the login section, there is a link for 'Don't have a SingPass ID? Register Now'.</p>																				

Steps	Descriptions
7.	<p>The checklist page is displayed.</p> 
8.	<p>Click on 'Next'.</p> 

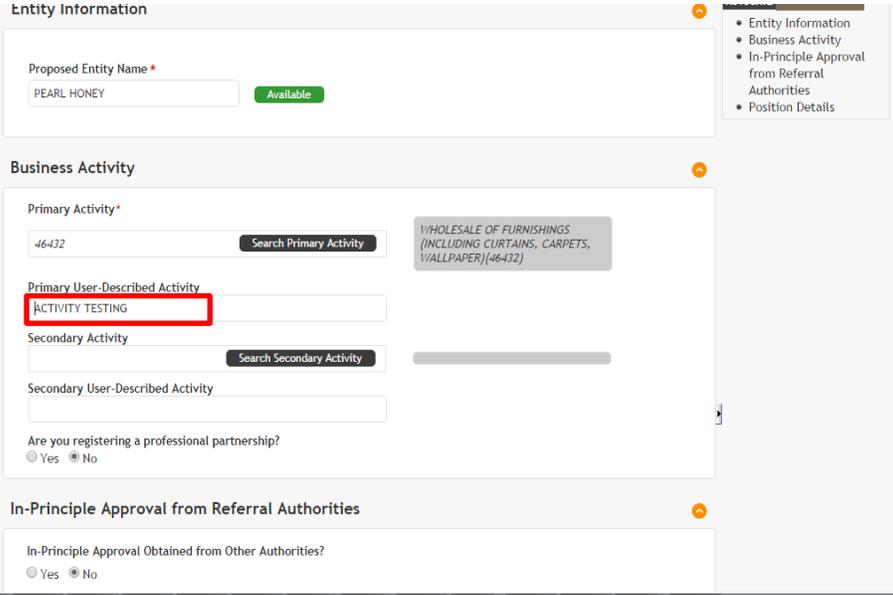
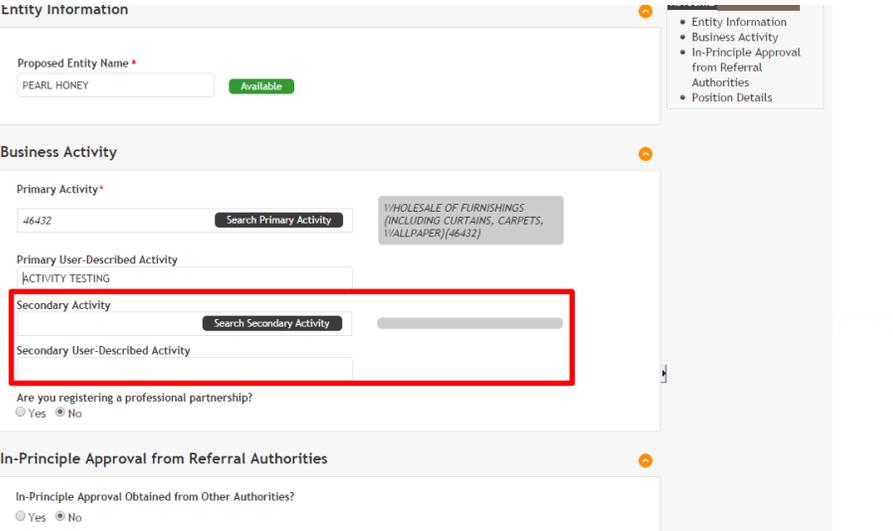
Steps	Descriptions
9.	<p>'Application for a New Business Name' page is displayed.</p> 
10.	<p>Enter 'Proposed Entity Name'. The proposed name may be shown as 'Available' or 'Unavailable' as the case may be.</p> 

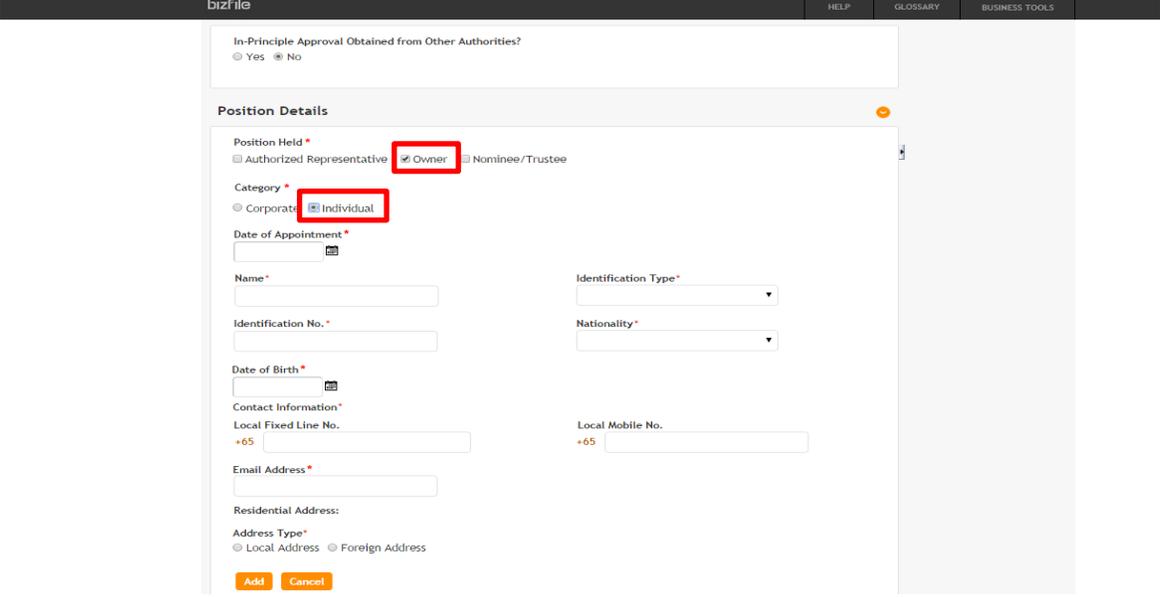
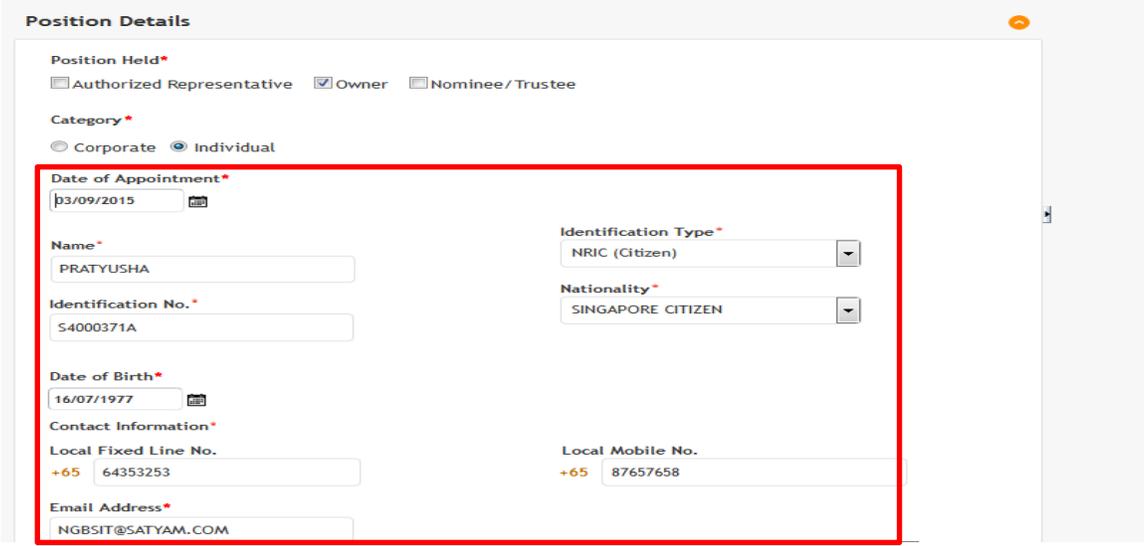
Steps	Descriptions
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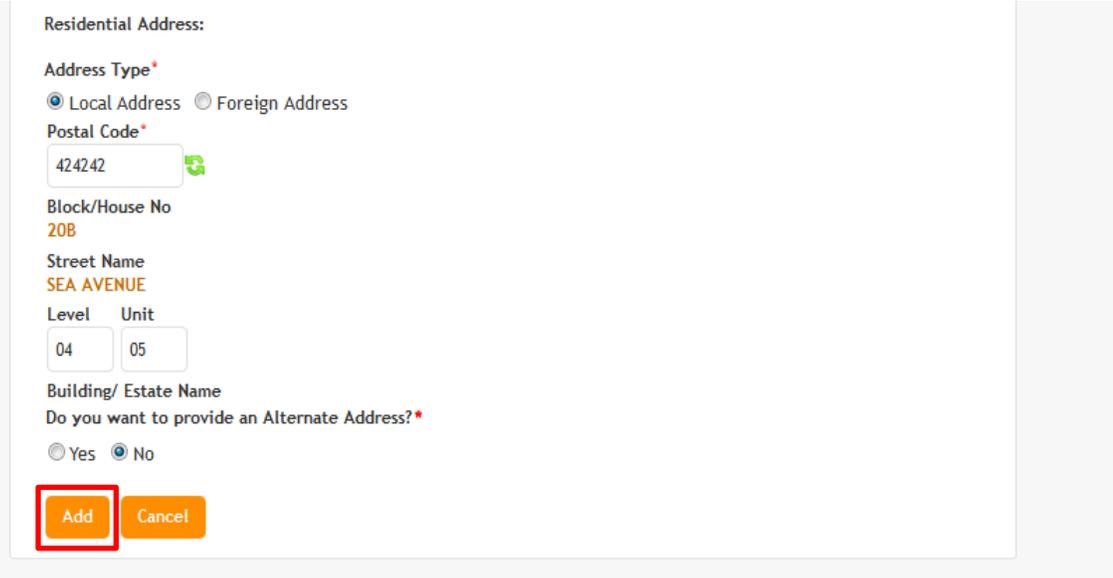
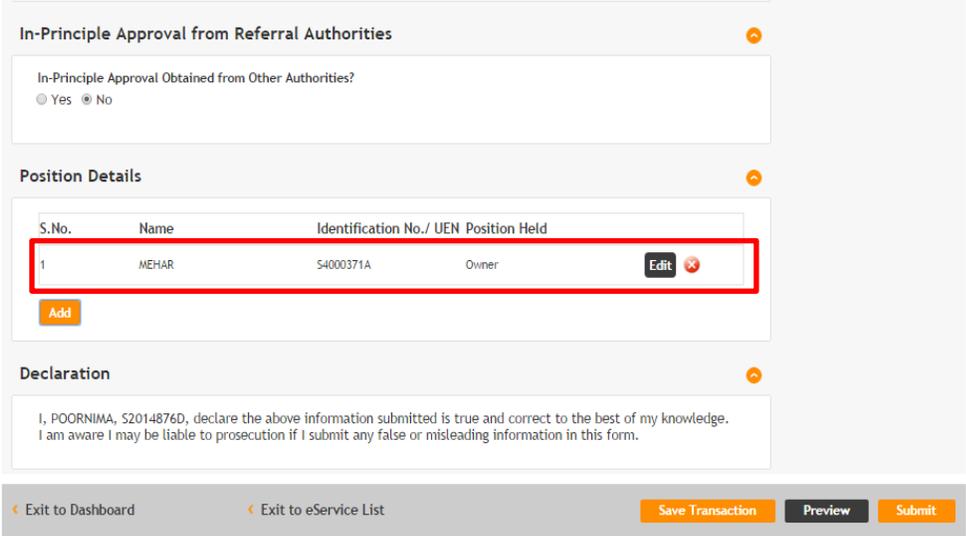
11.	<p>Enter keyword/ activity in 'Primary Activity' and click on 'Search Primary Activity'.</p> 
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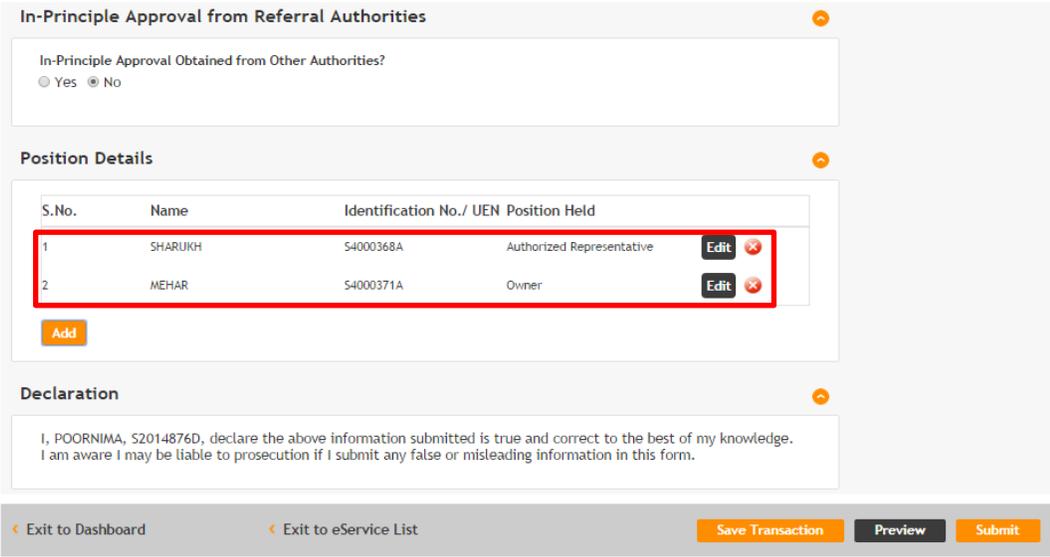
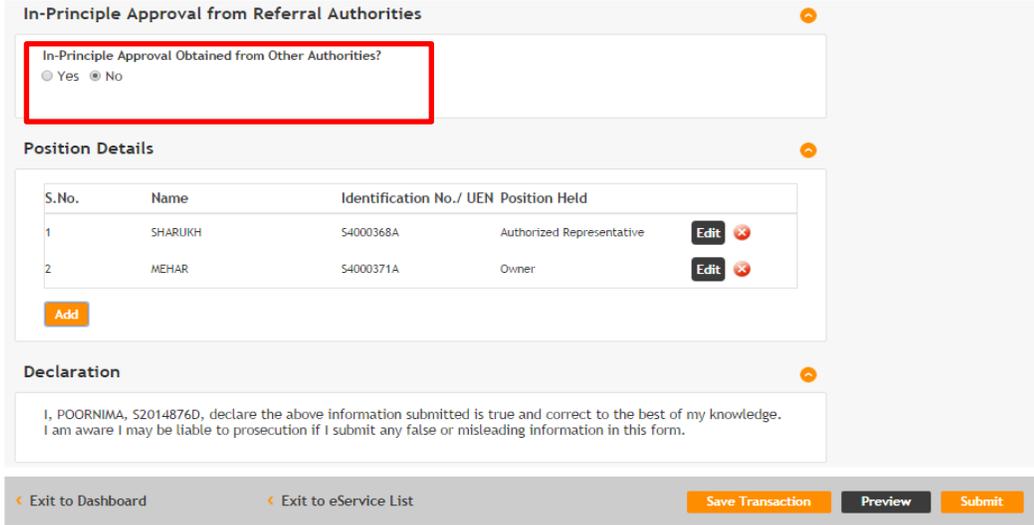
12.	<p>Select the Activity and click on 'Select'.</p> 
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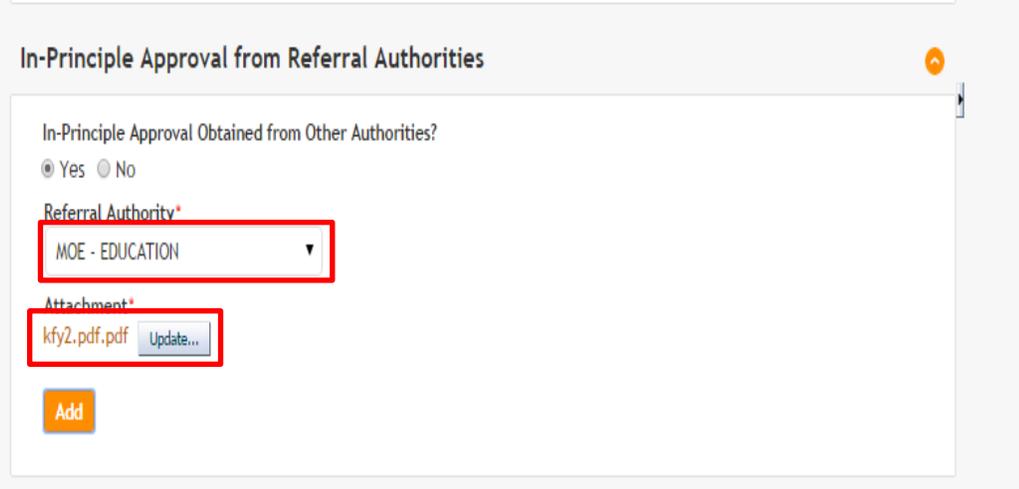
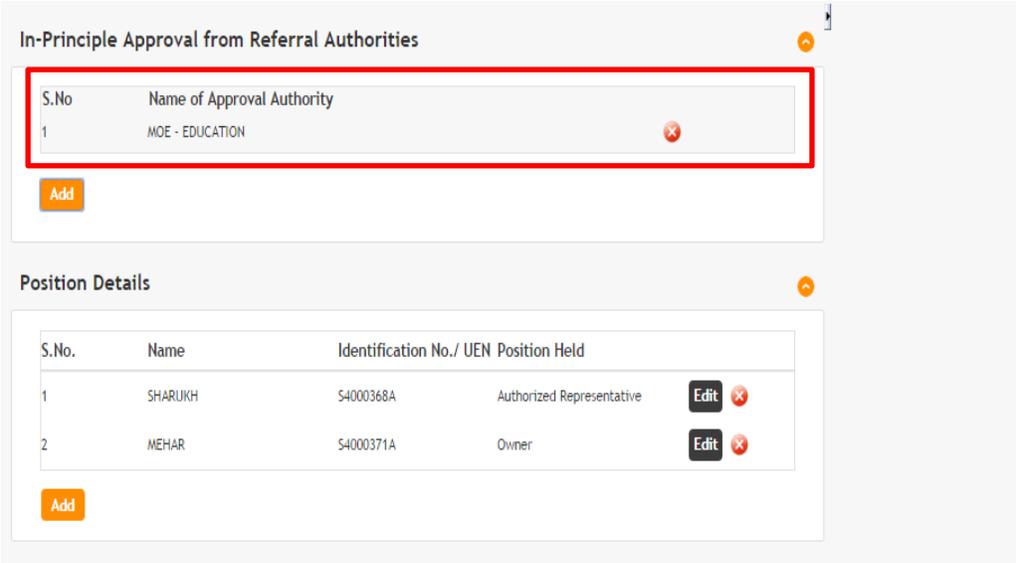
Steps	Descriptions
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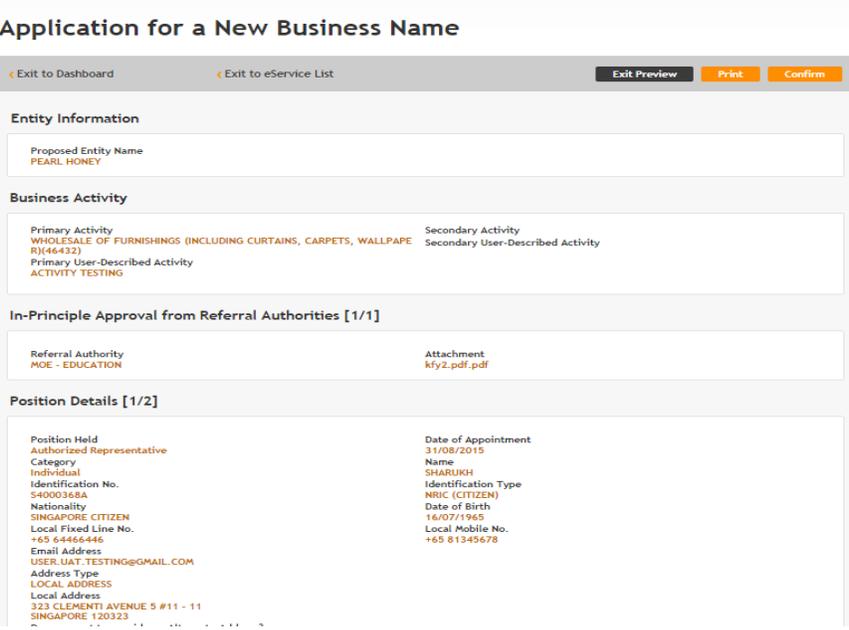
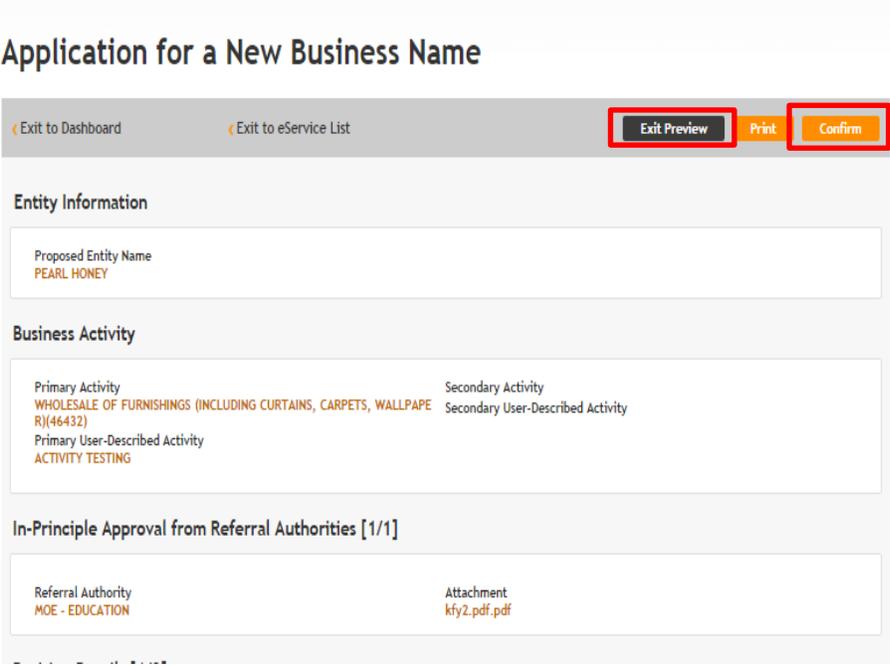
Steps	Descriptions
13.	<p>Enter 'Primary User-Described Activity'.</p>  <p>The screenshot shows a web form with the following sections:</p> <ul style="list-style-type: none"> <li><b>Entity Information:</b> Proposed Entity Name: PEARL HONEY. Status: Available.</li> <li><b>Business Activity:</b> <ul style="list-style-type: none"> <li>Primary Activity: 46432. Search Primary Activity button. Suggestion: WHOLESALE OF FURNISHINGS (INCLUDING CURTAINS, CARPETS, WALLPAPER)(46432).</li> <li>Primary User-Described Activity: ACTIVITY TESTING (highlighted with a red box).</li> <li>Secondary Activity: [Empty]. Search Secondary Activity button.</li> <li>Secondary User-Described Activity: [Empty].</li> </ul> </li> <li><b>In-Principle Approval from Referral Authorities:</b> In-Principle Approval Obtained from Other Authorities? Yes (selected) No.</li> </ul>
14.	<p>Enter 'Secondary Activity' and 'Secondary User-Described Activity', if applicable.</p>  <p>The screenshot shows the same web form as in step 13, but with the following changes:</p> <ul style="list-style-type: none"> <li><b>Primary User-Described Activity:</b> ACTIVITY TESTING.</li> <li><b>Secondary Activity:</b> [Empty] (highlighted with a red box).</li> <li><b>Secondary User-Described Activity:</b> [Empty] (highlighted with a red box).</li> </ul>

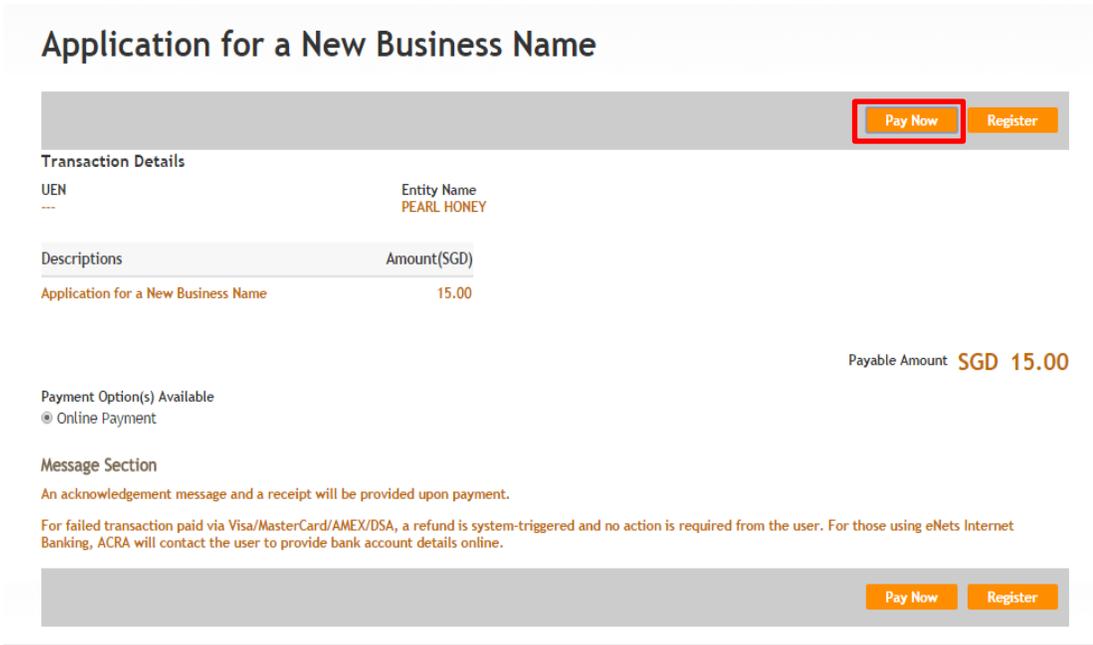
Steps	Descriptions
15.	<p>Select 'Position Held' and 'Category Type'.</p> 
16.	<p>Enter 'Date of Appointment', 'Name', 'Identification Type', 'Identification No', 'Nationality', 'Date Of Birth', 'Contact Information', 'Email Address', and 'Residential Address'.</p> 

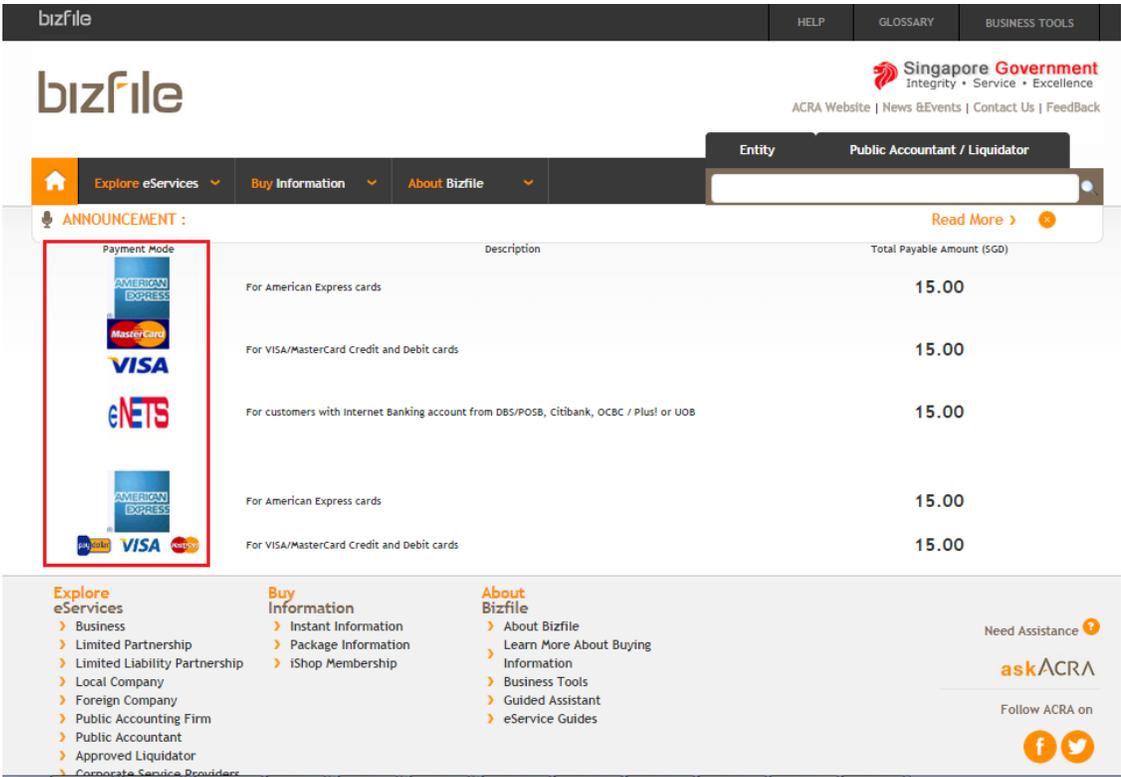
Steps	Descriptions										
17.	<p>Click on 'Add'.</p>  <p>Residential Address:</p> <p>Address Type*</p> <p><input checked="" type="radio"/> Local Address <input type="radio"/> Foreign Address</p> <p>Postal Code*</p> <p>424242 </p> <p>Block/House No</p> <p>20B</p> <p>Street Name</p> <p>SEA AVENUE</p> <p>Level Unit</p> <p>04 05</p> <p>Building/ Estate Name</p> <p>Do you want to provide an Alternate Address?*</p> <p><input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p><b>Add</b> <b>Cancel</b></p>										
18.	<p>Details of the Position are displayed.</p>  <p>In-Principle Approval from Referral Authorities </p> <p>In-Principle Approval Obtained from Other Authorities?</p> <p><input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p>Position Details </p> <table border="1"> <thead> <tr> <th>S.No.</th> <th>Name</th> <th>Identification No./ UEN</th> <th>Position Held</th> <th></th> </tr> </thead> <tbody> <tr> <td>1</td> <td>MEHAR</td> <td>S4000371A</td> <td>Owner</td> <td><b>Edit</b> </td> </tr> </tbody> </table> <p><b>Add</b></p> <p>Declaration </p> <p>I, POORNIMA, S2014876D, declare the above information submitted is true and correct to the best of my knowledge. I am aware I may be liable to prosecution if I submit any false or misleading information in this form.</p> <p><a href="#">Exit to Dashboard</a> <a href="#">Exit to eService List</a> <b>Save Transaction</b> <b>Preview</b> <b>Submit</b></p>	S.No.	Name	Identification No./ UEN	Position Held		1	MEHAR	S4000371A	Owner	<b>Edit</b> 
S.No.	Name	Identification No./ UEN	Position Held								
1	MEHAR	S4000371A	Owner	<b>Edit</b> 							

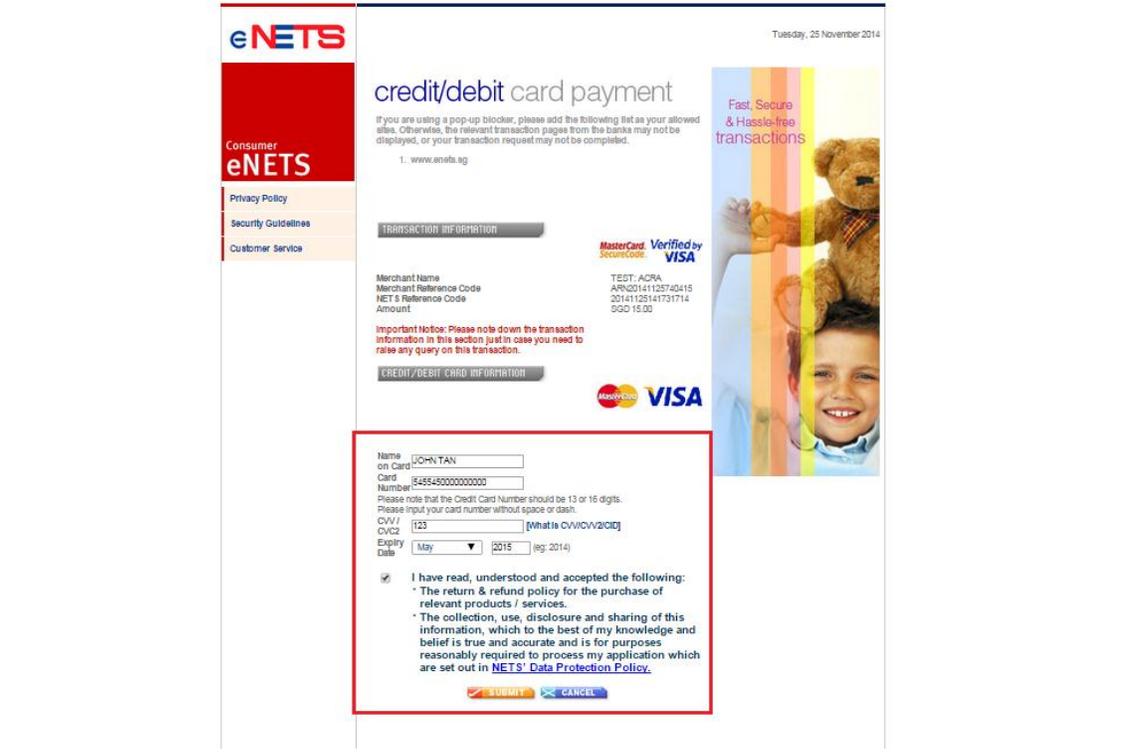
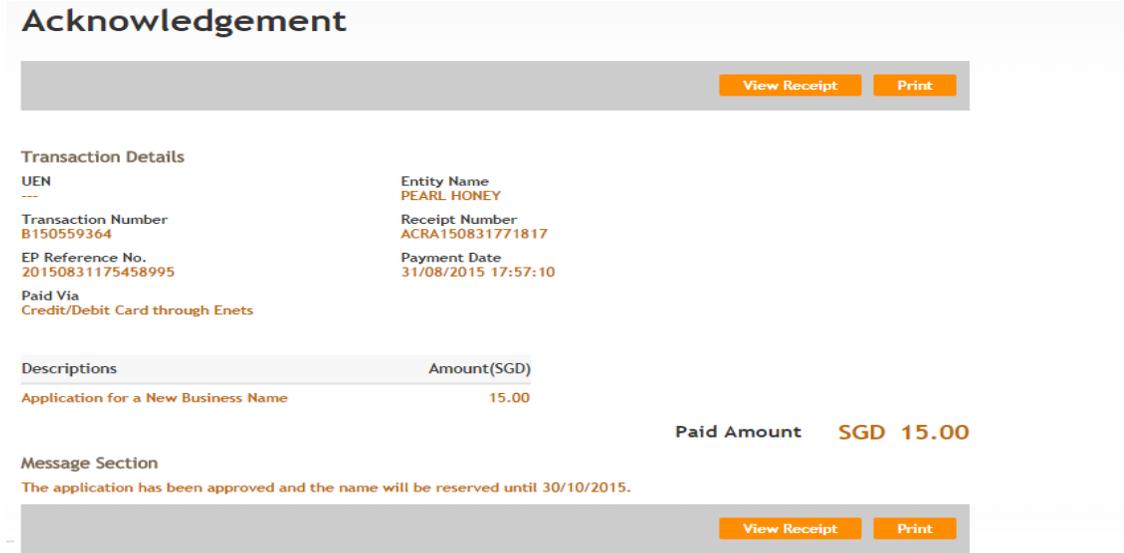
Steps	Descriptions
19.	<p>Add other positions in the same manner.</p> 
20.	<p>Select 'Yes' if 'In Principle Approval has been obtained from Other Authorities'; Otherwise select 'No'.</p> 

Steps	Descriptions
21.	<p>Select 'Referral Authority', upload supporting document in 'Attachment' and click on 'Add'.</p> 
22.	<p>Details of 'In Principle approval' are displayed.</p> 

Steps	Descriptions
23.	<p>Click on 'Submit'.</p>  <p><b>Application for a New Business Name</b></p> <p>Exit to Dashboard    Exit to eService List    Exit Preview    Print    Confirm</p> <p><b>Entity Information</b></p> <p>Proposed Entity Name PEARL HONEY</p> <p><b>Business Activity</b></p> <p>Primary Activity WHOLESALE OF FURNISHINGS (INCLUDING CURTAINS, CARPETS, WALLPAPE R)(46432) Primary User-Described Activity ACTIVITY TESTING</p> <p>Secondary Activity Secondary User-Described Activity</p> <p><b>In-Principle Approval from Referral Authorities [1/1]</b></p> <p>Referral Authority MOE - EDUCATION</p> <p>Attachment kfy2.pdf.pdf</p> <p><b>Position Details [1/2]</b></p> <p>Position Held Authorized Representative</p> <p>Category Individual</p> <p>Identification No. S4000368A</p> <p>Nationality SINGAPORE CITIZEN</p> <p>Local Fixed Line No. +65 64466446</p> <p>Email Address USER.UAT.TESTING@GMAIL.COM</p> <p>Address Type LOCAL ADDRESS</p> <p>Local Address 323 CLEMENTI AVENUE 5 #11 - 11 SINGAPORE 120323</p> <p>Date of Appointment 31/08/2015</p> <p>Name SHARUKH</p> <p>Identification Type NRIC (CITIZEN)</p> <p>Date of Birth 16/07/1965</p> <p>Local Mobile No. +65 81349678</p>
24.	<p>Verify all the details in the Preview page and click 'Confirm'; Otherwise click 'Exit Preview' and make the relevant changes.</p>  <p><b>Application for a New Business Name</b></p> <p>Exit to Dashboard    Exit to eService List    Exit Preview    Print    Confirm</p> <p><b>Entity Information</b></p> <p>Proposed Entity Name PEARL HONEY</p> <p><b>Business Activity</b></p> <p>Primary Activity WHOLESALE OF FURNISHINGS (INCLUDING CURTAINS, CARPETS, WALLPAPE R)(46432) Primary User-Described Activity ACTIVITY TESTING</p> <p>Secondary Activity Secondary User-Described Activity</p> <p><b>In-Principle Approval from Referral Authorities [1/1]</b></p> <p>Referral Authority MOE - EDUCATION</p> <p>Attachment kfy2.pdf.pdf</p>

Steps	Descriptions
25.	<p>Click on 'Pay Now'.</p>  <p>The screenshot shows a web page titled "Application for a New Business Name". At the top right, there are two buttons: "Pay Now" (highlighted with a red box) and "Register". Below this is a "Transaction Details" section with fields for "UEN" (displayed as "---") and "Entity Name" (displayed as "PEARL HONEY"). A table lists the transaction: "Application for a New Business Name" with an amount of "15.00". To the right, it states "Payable Amount SGD 15.00". Under "Payment Option(s) Available", "Online Payment" is selected with a radio button. A "Message Section" contains two paragraphs of text. At the bottom right, there are again "Pay Now" and "Register" buttons.</p>

Steps	Descriptions																		
26.	<p>Select the Mode of Payment.</p>  <table border="1"> <thead> <tr> <th>Payment Mode</th> <th>Description</th> <th>Total Payable Amount (SGD)</th> </tr> </thead> <tbody> <tr> <td></td> <td>For American Express cards</td> <td>15.00</td> </tr> <tr> <td> </td> <td>For VISA/MasterCard Credit and Debit cards</td> <td>15.00</td> </tr> <tr> <td></td> <td>For customers with Internet Banking account from DBS/POSB, Citibank, OCBC / Plus! or UOB</td> <td>15.00</td> </tr> <tr> <td></td> <td>For American Express cards</td> <td>15.00</td> </tr> <tr> <td> </td> <td>For VISA/MasterCard Credit and Debit cards</td> <td>15.00</td> </tr> </tbody> </table>	Payment Mode	Description	Total Payable Amount (SGD)		For American Express cards	15.00	 	For VISA/MasterCard Credit and Debit cards	15.00		For customers with Internet Banking account from DBS/POSB, Citibank, OCBC / Plus! or UOB	15.00		For American Express cards	15.00	 	For VISA/MasterCard Credit and Debit cards	15.00
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Steps	Descriptions				
27.	<p>Enter card details and click on 'Submit'.</p>  <p>The screenshot shows the eNETS credit/debit card payment interface. On the left is a navigation menu with links for Privacy Policy, Security Guidelines, and Customer Service. The main content area is titled 'credit/debit card payment' and includes a disclaimer about pop-up blockers. Below this, there are sections for 'TRANSACTION INFORMATION' and 'CREDIT/DEBIT CARD INFORMATION'. The 'CREDIT/DEBIT CARD INFORMATION' section contains a form with the following fields: Name (JOHN TAN), Card on Card, Card Number (6455450000000000), CVV/CVC2 (123), and Expiry Date (May 2015). There is a checkbox for accepting terms and conditions, and 'SUBMIT' and 'CANCEL' buttons at the bottom.</p>				
28.	<p>Acknowledgement page is displayed.</p>  <p>The screenshot shows the Acknowledgement page. At the top, there are 'View Receipt' and 'Print' buttons. Below this is the 'Transaction Details' section, which includes: UEN, Entity Name (PEARL HONEY), Receipt Number (ACRA150831771817), Payment Date (31/08/2015 17:57:10), and Paid Via (Credit/Debit Card through Enets). A table shows the transaction description and amount:</p> <table border="1" data-bbox="332 1549 844 1606"> <thead> <tr> <th>Descriptions</th> <th>Amount(SGD)</th> </tr> </thead> <tbody> <tr> <td>Application for a New Business Name</td> <td>15.00</td> </tr> </tbody> </table> <p>At the bottom right, it shows 'Paid Amount SGD 15.00'. Below this is the 'Message Section' with the text: 'The application has been approved and the name will be reserved until 30/10/2015.' At the very bottom, there are 'View Receipt' and 'Print' buttons.</p>	Descriptions	Amount(SGD)	Application for a New Business Name	15.00
Descriptions	Amount(SGD)				
Application for a New Business Name	15.00				